



VILLAGE OF SILVERTON

COMMITTEE OF THE WHOLE

COUNCIL AGENDA

SILVERTON COUNCIL – ONLINE MEETING

October 28, 2021

7:00 pm

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. DELEGATION

None at this time.

E. DISCUSSION

E1. Council Priorities 2018-2022

E2. Campground project 2021 discussion

F. ADJOURNMENT



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STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

TOP SIX

- 1A. OCP UPDATE/REVIEW
- 1B. FIBRE TO THE HOME (INTERNET)
2. ON-GOING ASSET MANAGEMENT
3. BOAT LAUNCH & RAMP
4. DOWNTOWN ENHANCEMENT
5. UPGRADE CREEKSIDE CAMPGROUND

ADVOCACY/PARTNERSHIPS

- HIGH SPEED INTERNET/FIBRE TO THE HOME
- INCREASED TRANSIT OPTIONS
- WATERSHED/NATURAL ASSETS
- RESOURCE RECOVERY
- TRAILS FOR SKIING/SNOWMOBILES
- SUB-REGIONAL COLLABORATION

ECONOMIC & SOCIAL INITIATIVES

- ❖ Sidewalk improvements
- ❖ Support Cannabis businesses
- ❖ Self-sufficient energy source
- ❖ Historical assets enhancement
- ❖ Accessibility for all to municipal buildings
- ❖ Business attraction
- ❖ Create locations for food trucks/trailers

GREEN INFRASTRUCTURE

- Beach Accesses
- Swim Dock and moorage buoys
- Parking for access to natural assets; lake and creek
- Campground enhancement and upgrades
- Flowers on municipal buildings
- Baseball field upgrades
- EV charging station
- Village owned self-driving vehicle co-op

ORGANIZATIONAL STRATEGIES (CAO/Staff)

- OCP Review & Public engagement
- Record Management/filing system
- Policy and Bylaw review/modernization
- Maximize funding for value-added to Council priorities and capital projects
- Asset Management Plan
- Staff training and courses

LEGEND - FINAL OPTION

- DIRECTION OF VEHICLE TRAVEL
- PICNIC TABLE
- FIRE RING
- REAR BINS
- TENT SITE
- DECK & GRASS PROPORTION PLACEMENT
- SPLICE RAIL FENCING
- NEW TREES
- MIXED LANDSCAPE PLANTING
- COMPOSITE GRAVEL SURFACE
- GRAVEL SURFACE FOR MARK CIRCULATION
- MIXED
- 80% 15" WHEEL WITH TRUCK
- LARGE SUV
- TRUCK (EXPOSE REAR 3/4)
- CAMPFIRE LIGHT POST LOCATION
- NEW POWER HOOD UP
- NEW POWER LINE WITH INSPECTION BOX
- NEW POWER LINE WITH VALVE BOX
- POTENTIAL SHIPLED WATER
- WORKS ELEVATION CORRIDOR



- 1 - 8' x 8' 1/2" 15" WHEEL CAMPFIRE
 - 2 - 8' x 8' 1/2" 15" WHEEL CAMPFIRE
 - 3 - 8' x 8' 1/2" 15" WHEEL CAMPFIRE
 - 4 - 8' x 8' 1/2" 15" WHEEL CAMPFIRE
 - 5 - RV CAMPFIRE
 - 6 - RV CAMPFIRE
 - 7 - RV CAMPFIRE
 - 8 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 9 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 10 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 11 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 12 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 13 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 14 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 15 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 16 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 17 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 18 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 19 - DRIVE IN CAR TENT ONLY CAMPFIRE
 - 20 - CAMPFIRE WITH STEEL DECK AND 15" WHEEL ATTENDANT
- SCALE:
- 1 - RV CAMPFIRE
 - 2 - 8' x 8' 1/2" 15" WHEEL CAMPFIRE
 - 3 - 8' x 8' 1/2" 15" WHEEL CAMPFIRE
 - 4 - 8' x 8' 1/2" 15" WHEEL CAMPFIRE
 - 5 - 8' x 8' 1/2" 15" WHEEL CAMPFIRE
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LAKESIDE CAMPGROUND - FINAL CONCEPT

Administrative Report: Hillary Elliott, CAO

Village of Silverton Council – Capital and On-going Village projects that are not listed in the annual budget of projects to complete.

Each Regular Council meeting the CAO provides updates or keeps the projects listed here for staff and council tracking. This Item is always under section “K” in the agenda, as per Village Council Procedural bylaw.

The CAO also adds the capital project items from the annual budget process when they are pertinent for the reporting of that month.

Regular Meeting

COVID 19

Financial Operations

Functions:

payee option at most Financial Institutions

Projects:

Bylaw Officer Update

Staff continue to work on this initiative collaboratively with New Denver and Slocan.

RDI Climate Adaptation Project-New Phase-on-going work required to ensure work thus completed is viable for future use

Staff will have met with our new partners at RDI and Flipside Sustainability.

Asset Management Phase 3 and Climate Adaptation Initiatives:

We were successful with our 2021 grant application and more partner communities have also received the good news. We continue to work with LandInfo Technologies for long-term solutions

Staff continue to move this file forward, as per Village policy.

Fire Resiliency 2020-2021 for Silverton, Slocan, and New Denver in Partnership with SIFCo

3 years approved and the 4th year of this partnership is underway with the application filed.

Village Office Upgrades/Renovations

This file is currently being reviewed due to construction costs rising since the budget was allocated and the need for a new heating system that is past due for replacement. Information will be presented to council when it is available.

Urban Forest/Tree Management Project

Staff will provide a contract to the contractor regarding works to be completed.

Wayfinding Project

This a fully funded project in partnership with the Province through the Rural Development Division and staff person Richard Toperczer. The project details are still being finalized, however, the outline of the project is to GPS recreational assets in the community, with a signage assessment and possible additions to then be implemented. The project is currently scheduled to be completed by the end of 2021.

We have just finalized a contract for Phase 1, once this information is able to be released to the public, staff will provide more information to council.

Lakeside Campground Living Quarters

This fully funded project in partnership with Kootenay Rockies Tourism in conjunction with Destination BC and with the Villages of Slocan and New Denver, is scheduled to begin in Fall of 2021 after the closing of the campground this season on September 13, 2021; with completion in Spring of 2022 before the traditional opening of the campground in May. The Building Permit was submitted by the CAO last week and will follow all building permit and other bylaw requirements within the Village.

Staff are continuing to move this project forward and continued with administrative details to keep the project moving.

2021 Budget

	CEB	CD	Other Grant	COVID Restart	Gas Tax/CWF	Gen Cap Fund	Water	Cap Fund	Gen Oper Fund	Water Op Fund	Total
General											
Memorial Hall windows / north exit											
Village Office IT											
Fire Resiliency 2020	139,982										(139,982)
Highway sidewalk upgrade	20,000										(20,000)
Election & post election workshop	19,500										(19,500)
Curling rink Worksafe requirements	15,000										(15,000)
JD Sicklemore attachment	9,000										(9,000)
Campground design/rebuild	40,000										(40,000)
Village office renos	60,000										(60,000)
Urban forestry plan	20,000										(20,000)
Bear proof cans 4 x 55500+ ea)	28,000										(28,000)
Emergency generator (COH)	55,000										(55,000)
Used/laptops for council and campgrc	9,000										(9,000)
Small watercraft racks	4,000										(4,000)
Commercial stove for memorial hall	30,000										(30,000)
Subtotal	449,482										(449,482)
Water											
Water main replacement	15,000										(15,000)
Reservoir tax insulation	50,000										(50,000)
Subtotal	65,000										(65,000)
Total	514,482										(514,482)

	CEB	CD	Other Grant	COVID Restart	Gas Tax/CWF	Gen Cap Fund	Water	Cap Fund	Gen Oper Fund	Water Op Fund	Total
Opening balance											
Expected funding											
Cy deficit											
Expenses											
Balance at year end											

One time operating											
fire inspections	10,000										
tires	2,500										
workshop roof	15,000										
bylaw services											

DRAFT

March 21/22

FI



Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Special Meeting of Silverton Village Council January 28, 2021

Executive Summary

The purpose of this report is to provide information for budget discussion for 2021.

Background

Every year staff put forward projects and initiatives they feel are important and/or vital for best practices in operations of the Village of Silverton. Some staff recommendations may come from our asset management plan for roads and water infrastructure, failing infrastructure, or important projects that could avoid future problems with the Village of Silverton operations.

This is only an initial list from staff and staff will provide more input as the budget process progresses.

Also listed are the projects passed by Council resolution for staff to proceed in 2020-21.

Financial Impact

Each project will have an estimated budget cost for 2021 in later discussions/meetings.

Discussion

- Water Main Replacement and Reservoir upgrades as per Council resolution and asset management plan – the engineered plans/report are now a 2021 budget item. The possible funding that was submitted in July 2020 for the engineering report was just denied by the province. The application will automatically be placed in the next provincial funding round in late spring/early summer.
- Lakeside Campground Project/boat launch upgrades
- Commercial Range (stove and oven) replacement in Memorial Hall
- Re-siding all public buildings (Arena, Fire Hall, Memorial Hall, and south-facing wall upgrades for the Gallery as well as, residing. **This has a funding application currently pending)
- Silverton foot bridge railing
- Village office renovations re: single public/council chamber entrance (removal of hazardous stairs and deteriorating overhang), reorganization of interior, addition of shower/face-flushing station with change of location of bathroom facilities, and

wheelchair accessibility. Some COVID 19 funding received will be eligible due to the reconfiguration for such considerations, as well as, a larger meeting place for Council and the public which are also general improvements.

- Urban Forestry Plan/Tree Policy
- Gallery wheelchair access
- Small Watercraft Racks
- 3 Bear-proof Garbage cans for Campground and Day Park like the one next to the recycling depot (less contact will also allow for COVID funding)
- Composting/organics diversion service
- Day Park sprinklers and landscaping
- Continuation of sidewalk replacement/upgrades
- Any additions or omissions _____, _____

Hillary Elliott, CAO



Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

COTW Meeting of Silverton Village Council October 27, 2021

Executive Summary

The purpose of this report is to request Council direction regarding options for the Silverton Campground project in 2021.

Background

Council passed the following resolution at the September 8, 2021 Regular Council meeting:

103/2021 – Moved, seconded That the Village of Silverton Council approve the installation of 3 serviced sites in Creekside Campground and install trees and a sprinkler system in Lakeside Campground with the remaining funds.

CARRIED

To have trees to plant, they must be ordered in the fall for delivery for planting in the following year in the spring.

Therefore staff must order trees now for planting trees in the spring of 2022.

Financial Considerations

Staff have conducted preliminary research with 4 Seasons Greenhouse regarding trees for the Village to plant at the Lakeside Campground.

Each tree should be allocated \$500.00 for complete costs, including soil, labour, fencing, etc.

These will all require constant watering, (yes, even if it rains!) for 2 years for best chances of survival and a healthy tree. This is additional maintenance not included in the \$500.00.

Staff were not successful in finding a Trees Canada program for funding for this project.

Nor have staff been successful in finding alternative funding for trees in the campground.

Staff are recommending 25-30 trees = \$12,500 to \$15,000

Discussion

After careful consideration of the likelihood of survival rate, gravel and sand type of soil, shade, tree height and width, lifespan, speed of growth, aesthetics and maintenance the following type of tree are what staff will be recommending. There are similar types, so we may not get one of the two presented here, but staff would find the “equivalent” the best they could with the same criteria mentioned above. These trees have a 15-30 foot span and a maximum height of 35-40 feet. This is the main size of full-grown tree we will be sourcing.

Each tree requires about a 30-foot radius (planted 30 feet apart) for maximum health and size.

Any “extra” trees could be allocated to the Creekside campground or other designated areas within the Village limits.

Staff are requesting Council approval of the proposed Maple type of tree, or input/resolution from Council for an alternative direction.



Hillary Elliott, CAO